

# CPS School Council: October Meeting Minutes

Tuesday, October 27<sup>th</sup> - 6pm

*Present:* Katy Roherty, Aleesha Hunter, Amanda Woodcox,, Kelly Glover, Kym Rusaw, Joanne Shuttleworth

*Absent:* Christina Chamberlain, Jennifer McGlennon

## Approval of Minutes:

- Katy put forth motion to approve minutes from September's meeting, seconded by Aleesha, all in favour

## Principal Report:

- Joanne updated us about our poinsettia sales, which have been slow to begin but are currently sitting at approximately \$408. There is a \$500 minimum for the order, with a \$1000 minimum for free delivery
- Joanne also shared that students are in good spirits, looking forward to Halloween Spirit Week, and the school is planning to have the traditional Costume Parade on Friday October 30<sup>th</sup>, following all Covid-19 safety protocols and moving it primarily outside (weather permitting)
- Aleesha asked Joanne for an update on the playground build; Joanne reported that the paperwork had been submitted to the board for approval and construction would likely take place over the summer break (2021)

## Teacher Report:

- Kym reported that Mr. Morford has approached her regarding school council sponsoring a tree for the upcoming Festival of Trees fundraiser. The process of participating is different this year due to Covid-19 precautions and the event taking place virtually. Kym informed us that we could donate \$250 to have our tree decorated for us. Katy put forth that we should take this option, Aleesha seconded, all in favour *transferred completed*
- Our tree can be decorated in a chosen theme, which council will vote on via a poll in our Facebook group, which Aleesha volunteered to create and all were in favour

## Treasurer Report:

- Amanda reported that our current accounts are holding a total of \$5 461, with the Lottery account at \$2 876, and the fundraising account at \$2 585

### **Fundraising Brainstorming and Planning:**

- Kelly has done a lot of research into several fundraising campaigns school council could plan for this year. Council was tasked to decide on a plan/schedule for all fundraising events for the 2020/2021 school year so that Joanne can submit those plans to the board superintendent
- Kelly presented the following ideas; Mabel's Labels, CardBox, McMillian's, Spirit Wear, Facebook Online Auction, etc.
- There was a discussion about where we would like to order our custom "Spirit Wear" from, including established sportswear manufacturers and local independent crafters. After reviewing the options together, Amanda put forth the motion to choose a local crafter, seconded by Aleesha, all in favour
- Kelly will contact local independent crafter Ashley to create product
- Due to several factors, including participation expectations, Covid-19 safety precautions, and profit margins, Council decided on the following campaigns:
  - October/November – Poinsettia sales ✓
  - December – Spirit Wear launch, ongoing
  - January/February – McMillian's
  - March/April – CardBox
  - May/June – Facebook Online Auction
- Katy noted that we also have the FlipGive "team" collecting donations, and that we should continue to promote that app throughout the year

### **New Business:**

- None put forth
- Katy called for meeting to be adjourned, Joanne seconded, all in favour

**Meeting ended 6:50pm**

***Next Meeting Date: Tuesday November 24<sup>th</sup> @ 6pm***